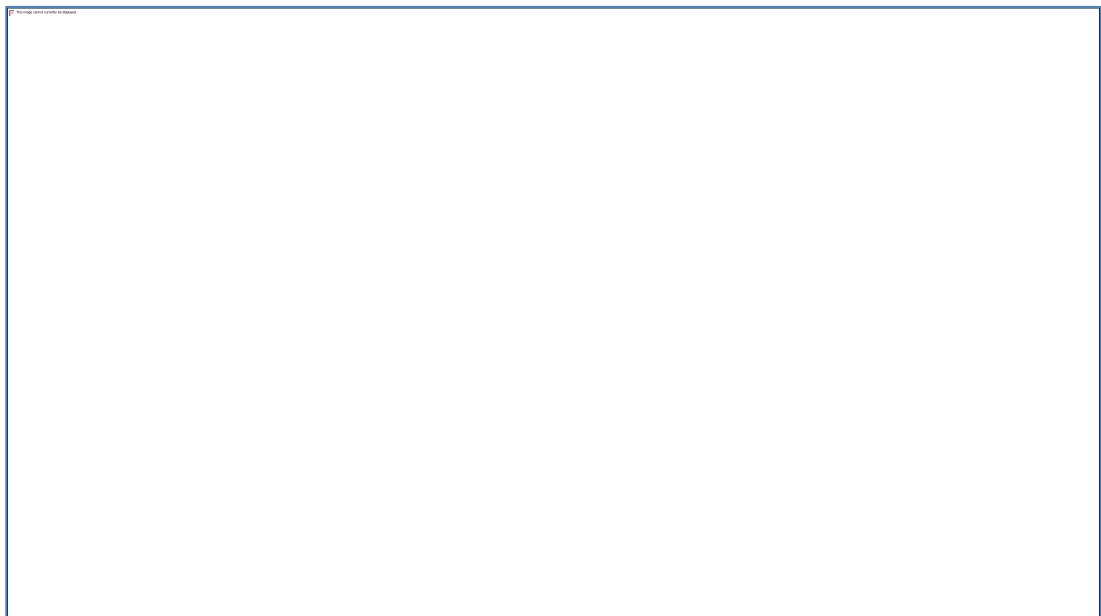


APICS Student Membership – Registration Guide

1. Visit APICS website (www.apics.org), and click '*JOIN APICS*' located on the top right of the page.



2. Choose the membership type. Students can choose '*APICS student membership*'.



3. Read through APICS student membership benefits, related annual dues (i.e. \$0), and continue the registration process.



4. Complete the registration form.

Create A New User Profile

Why create a new user profile? It's the easiest way to obtain an APICS ID number. An APICS ID number is required if you want to schedule an exam, purchase an item from Shop APICS, or attend an APICS event. Creating a user profile will provide an easier, faster experience on our website tailored to your needs.

You may already have an APICS ID if...

- You are, or have ever been an APICS member
- You have purchased products from APICS, either through the APICS website, or by calling into customer service
- You have taken an APICS exam
- You have attended an APICS annual conference
- You have had APICS products sent directly to you

If you think that you might already have an APICS ID, but are not sure what it is, please contact APICS Customer service by sending an email to service@apics.org or by calling 1-800-444-2742 or +1-773-867-1777 from 8:00 a.m.–5:00 p.m. CT.

If you want to create a profile now, please complete the form below to receive an APICS ID number. Then, follow the instructions on the Success! screen to access your APICS ID and receive content that is customized just for you.

Personal Information

Prefix Miss Mr. Mrs. Ms. None

First name*

Last name*

5. Read the student membership qualification, and details on the document requirements for electronic submission (for validation).

Membership Qualifications

Student Associate

Student members must be enrolled full-time at an accredited university or college.

You may validate enrollment by submitting an electronic version of any one of the following

- Your academic transcript
- current class schedule
- enrollment verification
- letter from your school's registrar or sponsoring professor

We do NOT accept:

- student id's
- acceptance letters
- tuition/housing/activity receipts

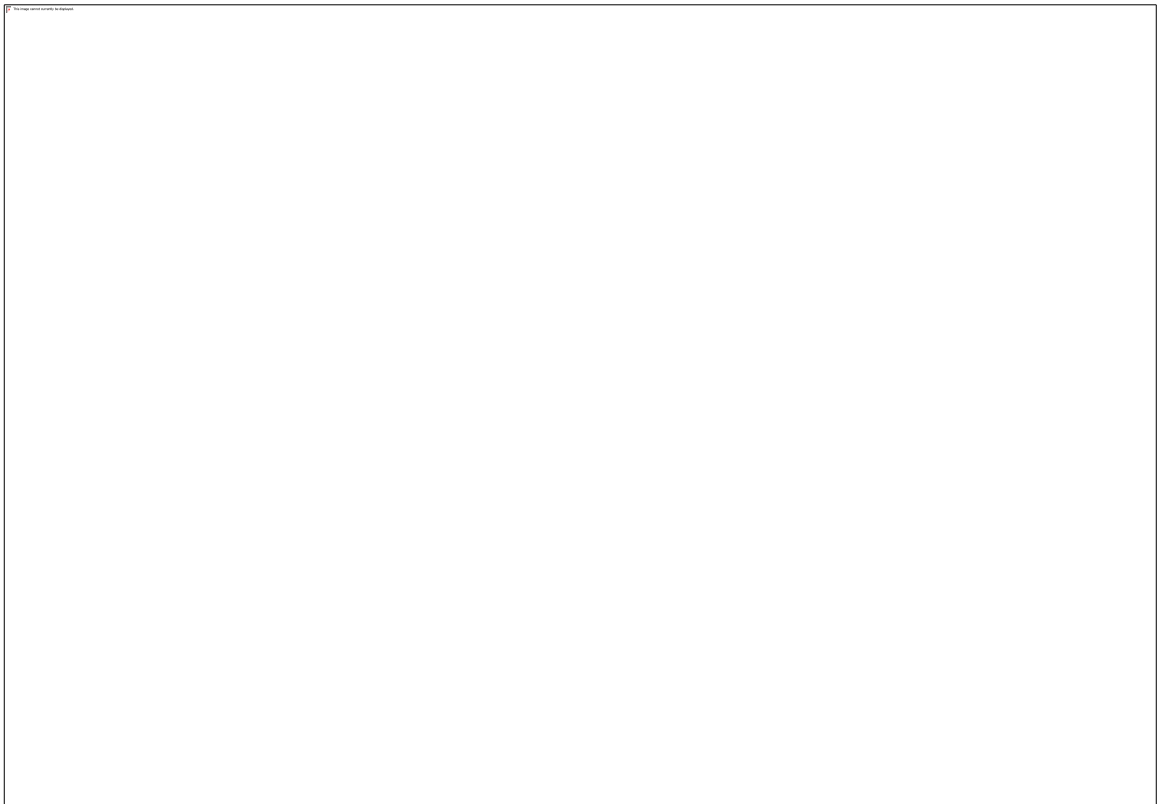
The document must include:

- your name
- your school's name
- date of the semester
- either the number of credit hours or clearly state full-time status

Please click the Choose File button to locate and upload this file.

A useful source for obtaining concise documentation can be found through the National Student Clearinghouse. www.studentclearinghouse.org

6. Enter information on your school and program of study, attach the validation file, and continue the registration process.



- Locate the nearest APICS partners by using filters such as province, or postal code. Choose your school in that list. (Tip: We recommend to search for the nearest APICS partner by your province)

Partner Selection

Find an APICS partner near you! Local APICS channel partners offer you the opportunity to network with supply chain and operations management professionals in your area, take APICS courses, attend partner events, and more. APICS has a robust network of partners worldwide to help professionals like you build your local network.

Search by: North America (US, Canada, or Mexico) Outside North America

Country:

State/Province:

Zip/Postal Code:

Distance in Miles:

[RETURN TO PREVIOUS PAGE](#) [SEARCH FOR PARTNERS](#)

4 Matching Partners

Select Partner	C-BAR	Partner	Meeting City	State/Province	Zip/Postal Code	Country	Distance
<input type="radio"/>		Ecole Polytechnic Student Chapter	Montreal	QC	H3T 1J4	Canada	0
<input checked="" type="radio"/>		Hautes Etudes Commerciales Student Chapter	Montreal	QC	H3T 1J4	Canada	0
<input type="radio"/>		Concordia University Student Chapter	Montreal	QC	H3G 1M8	Canada	2
<input type="radio"/>		Student Member-at-Large Chapter					

[CONTINUE TO JOIN](#)

- Review your membership application summary, and submit the application.

Application Summary

Below is a summary of dues associated with your APICS membership.

Membership: Student Associate
 Local Partner: Hautes Etudes Commerciales Student Chapter
 Annual Dues: \$0.00

[PREVIOUS PAGE](#) [SUBMIT APPLICATION](#)

- Receipt of membership confirmation number.

APICS is the leading professional association for supply chain and operations management. Welcome, Changjun

RESEARCH EDUCATION CERTIFICATION PARTNERS MEMBERSHIP MY APICS Search Now

Membership Confirmation

Thank you for joining APICS!

Your confirmation number is *****

You will be receiving a confirmation e-mail shortly which you can use as your membership receipt, but you can start taking advantage of your membership right away. You now have access to all of the benefits that will help you expand your professional network, advance your career, and keep you informed of industry-relevant education, news, and events.

10. Before closing that page, make sure to click on 'MY APICS' to take note of your new APICS ID.

APICS is the leading professional association for supply chain and operations management. Welcome, Changjun

RESEARCH EDUCATION CERTIFICATION PARTNERS MEMBERSHIP MY APICS Search Now

MyAPICS

Welcome to My APICS!

My APICS is your one-stop location to update your information, access member benefits and the member newsletter, APICS Connection, view your [order history](#), and more.

To update your information, click [Edit my profile](#) at right. You may also access your order history using the quick links at right.

Access your member benefits or join APICS now by clicking [Member benefits](#)—and don't forget to read the latest issue of [APICS Connection](#).

My APICS

Personal Information

APICS ID: *****

User name: *****

Prefix: Mr.

First name: *****

My APICS Quick Links

- [Edit my profile](#)
- [Order history](#)
- [My member benefits](#)
- [APICS connection](#)

APICS Certification Resources

- [My APICS Certifications](#)
- [Request Authorization to Test \(ATT\)](#)

APICS CPIM Study Tools

- [Access the tool](#)

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Your Quality Storage Solution

11. Receipt of order confirmation by email

APICS Order Confirmation Inbox x

APICS Customer Service <service@apics.org> 9:40 PM (3 minutes ago) ☆
 to me ▾

APICS Order Confirmation

Dear [REDACTED],

Thank you for your order with APICS. This email represents confirmation of receipt of your order. Details of your order are shown below for your convenience. Please contact APICS if you require assistance regarding your order.

Sincerely,

APICS Customer Service

Order # [REDACTED]
Date Received 3/11/2015
Grand Total \$0.00

Description	Quantity	Price	Subscriber	Subscription Start Date
APICS student membership for one full year.	1.00	0.00	[REDACTED]	Mar 11, 2015
Hautes Etudes Commerciales Student Chapter	1.00	0.00	[REDACTED]	Mar 11, 2015

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 8430 West Bryn
 Mawr Ave
 Suite 1000
 Chicago, IL 60631
 USA

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Email: service@apics.org

Phone: [1-800-444-2742](tel:1-800-444-2742)
[+1-773-867-1777](tel:+1-773-867-1777)

Note. This manual was created by academic team of APICS Montreal Chapter.